



Jim Gibbons
Governor

State of Nevada

DEPARTMENT OF WILDLIFE

1100 Valley Road

Reno, Nevada 89512

(775) 688-1500 Fax (775) 688-1595

Kenneth E Mayer
Director

Richard Haskins
Deputy Director

DIVISION ADMINISTRATOR, FISHERIES **Full-Time Unclassified Position**

ANNUAL SALARY: Up to \$87,773

Employer/Employee Paid Retirement. An Employer-Paid Retirement is available with a reduced annual salary

- **Recruitment Open To:** All qualified persons
- **Location:** Reno, Nevada with moderate statewide travel
- **Applications Accepted Until:** Position Filled
- **Benefits:** Paid medical, dental and vision care; life and disability insurance; 11 paid holidays; 3 weeks each of annual and sick leave; State retirement system; and an optional tax deferred compensation plan. State employees do not contribute to Social Security but must contribute to Medicare.

Reporting to the Deputy Director, the Division Administrator of Fisheries plans, organizes and directs the Fisheries statewide program and projects.

- Plans, develops and manages Fisheries programs; establishes and evaluates priorities; coordinates activities between geographical regions, outside agencies and other Divisions in the Department.
- Attends and participates in Wildlife Commission meetings.
- Supervises a staff of approximately 43, including staff biologists, hatchery staff and administrative support personnel
- Prepares, controls and monitors the Division's budget.
- Develops, analyzes and evaluates legislative proposals related to wildlife laws and regulations.
- Responds to environmental impact statements and other inquiries.

Qualifications:

- Bachelor's degree from an accredited college or university in wildlife management, biology or closely related field and
- Five years of progressively responsible professional experience in wildlife management including at least two years of supervisory experience.
- Three years of the above experience must have been relevant to Fisheries.
- An equivalent combination of related education and experience associated with Fisheries may be considered.

Location: The position is located in Reno an area that offers an excellent quality of life and world-class recreation amenities. At an altitude of 4500 feet, there are four distinct seasons. Average temperatures range from winter lows in the 20's to summer highs in the 90's, characterized by low humidity. Average rainfall is less than eight inches. The sun shines more that 300 days per year, providing warm days, cool nights and blue skies. Reno is also home to the University of Nevada Reno, Morrison College and Truckee Meadows College. In addition to a great location, the area offers a thriving arts scene, big-name entertainment, excellent air service, world class restaurants, access to the great outdoors -golfing, skiing, tennis, fishing, hunting, boating - available housing, and increasingly better shopping.

Note: All interview-related expenses are the responsibility of the applicant.
There is no stipend available for moving expenses for candidates not in Nevada State service.
Possession of a valid driver's license is required.
Incumbent is appointed by and serves at the pleasure of the Director.

The application packet should include your Résumé/ Curriculum Vitae and a Letter of Interest.

Submit the application packet and direct inquiries to:

Kristina Ross, Personnel Officer
Department of Wildlife Human Resources
4600 Kietzke Lane D-135
Reno NV 89502

Telephone: 775 688 1522 (voicemail available)

Fax: 775 688 1987

e-mail: krisr@ndow.org

Visit <http://ndow.org> for more information about Nevada and its Department of Wildlife